

## **Village of Bloomfield Board of Trustees Meeting of August 22, 2018**

Present were Mayor Mark Falsone, Trustees: Gail Harrington, Don Bowe, and Dave Conklin, DPW Supervisor Brian Rayburn and Clerk/Treasurer Donna Wollschleger. Also in attendance: Jim Kier- Code Enforcement Officer.

**Regular monthly meeting of August 22, 2018** opened at 5:30 with the pledge to the flag.

### **Privilege of the floor:**

1. Jim Kier CEO gave an update on old violations explaining each property that is currently on the list of violations.

David Poole entered the meeting at 5:36 and was appointed as a Village Trustee to fill the vacancy of Daniel Morley for the remainder of Mr. Morley's term by Mayor Falsone. Mr. Poole will have to run in the March 2019 elections.

2. The Board talked with Mr. Kier about the following items:
  - A. Affordable Great Locations-Mr. Kier explained there are multiple citations going on in most of the units. The board asked Mr. Kier to start with the safety issues first and then move onto the other violations.
  - B. Mr. Kier said the Elms project is having problems getting footers set because of all the rain we have been having.

Jim Kier left the meeting at 5:55

**Minutes:** The minutes of the July meeting were approved as amended. Gail Harrington approved the motion and Don Bowe seconded.

### **Mayor's report:**

1. Mayor Falsone spoke about the unpaid water bill at 2861 County Rd 40. Attorney Dan Bryson sent the homeowner a letter on June 5, 2018 for demand of payment, which has not been paid. Mr. Bryson's suggestion was to now take the homeowner to court for collections. The Board discussed this and Brian Rayburn and/or the Mayor will again discuss this with the Town of Bloomfield to see if they will take over this district. If the Town takes it over then we would bill the Town for the water usage and the Town could then relevy any unpaid charges onto the property taxes.
2. Bennett Ave- We have had several calls and complaints about the road condition on Bennett Ave but at this point Brian Rayburn confirmed that 4 contractors have backed out on coming to look at it. The job is either too small or too large. Mr. Rayburn said that the Village will be fixing the street with the help of some of the Towns equipment. This should be completed sometime this fall as time allows.
3. Elms-John Barry stopped in to discuss the Age Covent for the Elms project. Mr. Barry said they are getting a lot of response from professional individuals inquiring on renting these luxury townhomes. Because the Age Covent was never signed Mr. Barry is looking to expand on the age limits. Mayor Falsone will be going to the Planning Board meeting on August 23, 2018 and informing them of the situation as Mr. Barry has stated it, then it will be up to Mr. Barry to attend a Planning Board meeting and discuss his options to have the Age Covent approved.
4. Gail Harrington has accepted to be the representative for the Comprehensive Plan with the Town of Bloomfield for the Board of Trustees.

- Laura Andolino has been working on the new website and wanted to know if the board wanted to write up a little bio about themselves along with a picture for the Trustee page. It was decided that they would not do bios or pictures.

**Clerk/Treasurer report:**

- Abstract #03 (vouchers 522-560, HB 10-12, TA 132) was audited and approved in the following amounts: general fund \$41,213.69; water fund \$4,406.87; sewer fund \$20,848.71; Water Project \$70,930.27 and TA \$99.00. The clerk and DPW supervisor declared that all services have been rendered and all goods have been received. Trustee Harrington motioned, Trustee Bowe seconded and it was unanimously carried to pay the bills as presented.
- Trustee Conklin motioned to approve the necessary transfers and Trustee Bowe seconded and it was unanimously carried to approve transfers as submitted

TO:		FROM:		
A5110.2	Highway Dept Equipment	A9950.9	Equipment Reserve	\$ 25,000.00
A5182.2	Street Lighting Equipment	A1989.4	Other Gvt Support	\$ 3,500.00
A8540.2	Highway Main. Equipment	A8560.4	Shade Trees	\$ 325.00
				<b>\$ 28,825.00</b>

\*\*The \$25,000 budget transfer was not done per the auditors. We can't move from a reserve without voter approval.

- The Board reviewed financial report for the year end May 31, 2018. Donna reviewed the fund balance in each account. The year end is now closed and AUD submitted.
- Property tax update- 94% collected to date.
- The AUD is now submitted and the legal notice will be posted in the paper on 8/23/18. The Mayor added that by Donna completing the AUD it saved the Village approximately \$2,000 and acknowledged all the extra hours that were worked to get things completed.
- The office is now using a timesheet to track time off.

**CEO report:** There is no further CEO report beyond the officer's report given to the Village and Mr. Kiers discussion at the start of the meeting.

**Public Works Report:**

Water:

- Discuss water meter software and equipment upgrade. The current software and equipment we are using is no longer being supported and we are in desperate need of new equipment. The Town is also having the same issues. We have budgeted for the new equipment and software in this year budget and will be moving forward with the new upgrade with the Town paying for 50% of the cost of the equipment as it is shared between us and them.

Sewer and WWTP:

- The DEC conducted the annual WWTP inspection. They were out over a two day period and inspected all paperwork and reports, the lab, and the plant. The report was received back today and there were a couple minor infractions that will be taken care of immediately.

2. Discussed the sewer tap for “The Elms” project. Mr. Rayburn wanted to verify that Road & Infrastructure was not dedicated to the Village. It is not.
3. Discuss change of Chief Operator in the WWTP. Rick Widman will no longer be the Chief Operator at the WWTP. Brian Steenburn will be taking his place effective immediately.

**Streets and Equipment:**

1. Main Street striping will be done around the 28<sup>th</sup> of the month. Once the contractor does the main lines the DPW Department will piece in the parking spaces.
2. Bennett Avenue pavement patching should be completed in the next couple of weeks.
3. The brush grinding has been completed.
4. DPW is still waiting for the replacement street lights to arrive that were ordered.
5. The old van is currently listed on Auctions International’s site. The auction runs for 14 days.
6. New Trustee Poole asked about Main Street crosswalk. Is there something we can do because it is dark at the crosswalk? He suggested a flashing sign or crossing guard. Mr. Rayburn and the Mayor explained that the Village has previously looked into both of these ideas and they are very costly and make us liable in the event of an incident. They also explained that the Village has been in contact with RGE and they are putting additional lights at the intersection to brighten things up. The Village has asked RGE for this to be completed by the start of school.
7. The “ripples” going down Main Street will be taken care of in the spring if the snow plows don’t take care of it first.

**Standing committees:** no reports

**Special Committees:** no reports

**Unfinished Business:** no reports

**New business:** no reports

**Adjournment:** The September meeting will be the fourth Wednesday, September 26, 2018. Mayor motioned, Trustee Conklin seconded and it was unanimously carried to adjourn the meeting at 6:21 p.m.

Respectfully submitted,

Donna Wollschleger, Clerk/Treasurer