

Village of Bloomfield Board of Trustees Meeting of February 24, 2016

Present were Mayor Mark Falsone and Trustees Dan Morley, Scott Kimball, Gail Harrington and Dave Conklin, DPW Supervisor Brian Rayburn and Kathleen Conradt, Clerk/Treasurer.

The meeting was opened at 5:30 with the pledge to the flag. The Mayor requested a moment of silence for Bill Murphy, a past Mayor of Holcomb and longtime Village Trustee.

Minutes: the minutes of the January meeting were approved as amended.

Mayor's report:

1. Mayor Falsone met with the school Superintendent to share information.
2. Mayor Falsone received a letter from the American Legion stating that they were having a meeting on March 10th regarding disbanding.
3. Mayor Falsone reported on our fiscal stress, we are at 3.3% (no designation) for the second year in a row.
4. Mayor Falsone and Trustee Harrington attended a public meeting held on Friday, February 19, 2016 at the Town Hall regarding tax relief for Commodore. They have been approved for a ten (10) year PILOT program.
5. Mayor Falsone received comments from community members and commends the DPW on their hard work during the recent snow storm.

Clerk's report:

1. Board reviewed monthly financial statements for January.
2. Abstract #9 (vouchers 272-305, HG45) was audited and approved in the following amounts: general fund \$9229.64, water fund \$2248.30, sewer fund \$55020.92 sewer capital fund \$524.88, and trust and agency \$8294.65. A voucher in the amount of \$5,700.00 for Conner-Haas was pre-approved for the March abstract. The clerk and DPW supervisor declared that all services have been rendered and all goods have been received. Trustee Morley motioned, Trustee Harrington seconded and it was unanimously carried to pay the bills as presented.
3. Trustee Conklin motioned, Trustee Kimball seconded and it was unanimously carried to make the following transfers: in the sewer fund to G8110.4 in the amount of \$492.00, and to G8130.42 in the amount of \$2,643.00 from G1990.4 in the amount of \$3058.00 and from 1910.4 in the amount of \$77.00.
4. Initial audit meeting is scheduled for March 1, 2016 and actual audit will begin on March 14, 2016.
5. Letters to inactive accounts for new water/sewer policy were sent. The new policy will also be in the March Newsletter.
6. Clerk/Treasurer Conradt and the Deputy Treasurer Campagno purged records and disposed of general correspondence from 1990 thru 2008.

CEO report: the board received the monthly report for Jan/Feb and the annual report. There were no questions or concerns.

Public works report:

1. There was one water break repaired this month at a meter pit and also replaced a failing main line valve in the same area.
2. The contractor for the capital project has been doing some work at the plant. They are still waiting for equipment to show up to really get going.
3. Working with Chatfield Engineers to put phase three of the project together. This phase should go out to bid in early summer.
4. It has been easier to keep Park Place plowed correctly with the new road configuration.
5. Some of the sidewalk trip hazards that were identified in the sidewalk survey have been addressed. The remaining sections of sidewalk that need to be replaced will be worked on this summer.
6. The gas company has replaced the bad sections of gas main on South Avenue and State Street and removed the regulator station from the corner of Elton Park.

Standing committees: no reports

Special Committees: no reports

Unfinished Business: none

New business:

1. Social Media Draft Policy was presented. Suggested amendments/changes will be presented at th March meeting.
2. Draft of Comprehensive Plan to be reviewed in March or April.
3. Clerk/Treasurer Conradt has been working on Policy Book and it should be ready in March.
4. Change order for Wind Sun Construction in the amount of \$26,150.54 for Phase 2 of the sewer capital project. Trustee Harrington motioned and Mayor Falsone seconded and it was unanimously approved to accept; change order 1 for phase 2 of the sewer capital project.
5. Draft Budget: a consensus was reached by the Board of Trustees to raise the tax rate by \$.01 for the 2016/2017 budget.

Adjournment: The March meeting will be the fourth Wednesday, March 23. Trustee Conklin motioned, Trustee Kimball seconded and it was unanimously carried to adjourn the meeting at 6:45 p.m.

Respectfully submitted,

Laura Andolino, Deputy Clerk/Treasurer

