

Village of Bloomfield Board of Trustees Meeting of December 23, 2015

Present were Mayor Mark Falsone and Trustees Dan Morley and Dave Conklin, and DPW Supervisor Brian Rayburn. Guest Laura Andolino was also present.

Absent was Trustee Scott Kimball.

The meeting was opened at 5:30 with the pledge to the flag. The board observed a moment of silence for the passing of Judge William Morsheimer.

**Minutes:** the minutes of the November meeting were accepted as submitted.

**Mayor's report:**

1. Mayor Falsone motioned, Trustee Conklin seconded and it was unanimously carried to appoint Laura Andolino as deputy clerk/treasurer and to appoint Belinda Campagno as deputy clerk, effective January 1, 2016.
2. Four (4) RFPs for auditing services were sent out and three (3) responses were received. The services and related costs were detailed to the trustees. All three provided references of many municipalities within our region. All would provide a review of financial data, risk assessment, policies/procedures review, determination on compliance and a management letter at the end of the audit. The bids were: Ray Wager \$9500-\$11,000; Bonadio Group \$13,500 and EFPR \$9300-\$10,400. Although all of the firms are qualified, EFPR articulated their services in the easiest and concise way for a lay person to understand so it is felt that their audit review may also be the most helpful. Mayor Falsone motioned, Trustee Morley seconded and it was unanimously carried to award the audit contract to EFPR.
3. Following discussion, the mayor signed a shared services agreement with NYS DOT for emergency response.

**Clerk's report:**

1. Board reviewed monthly financial statements for November.
2. Abstract #7 (vouchers 195-235, HG42, HA7) was audited and approved in the following amounts: general fund \$24,524.46, water fund \$24,509.47, sewer fund \$92,973.32, sewer capital fund \$45,834.10, beautification fund \$30.11 and trust and agency \$6419.99. The clerk and DPW supervisor declared that all services have been rendered and all goods have been received. Trustee Conklin motioned, Trustee Morley seconded and it was unanimously carried to pay the bills as presented.
3. Mayor Falsone motioned, Trustee Morley seconded and it was unanimously carried to make the following transfers: in the general fund \$34 from A1990.4, to A5680.4 and \$45,130 from A5110.2 to A5110.4; to the water fund \$13,458 from appropriated reserves to F8340.2 and \$470 from F9010.8 to F1920.4.

**CEO report:** the board received the monthly report for Nov/Dec. There were no questions or concerns.

**Public works report:**

1. The mixer at the village tank has been installed.
2. No work has started on phase 2 of the sewer capital project; it's expected to start after the holidays.
3. Derek Brocklebank is assisting with a sewer main easement on CNB property. The property is being sold and may require a sewer main relocation.
4. Winter time maintenance and major repairs in the WWTP have begun.
5. Jim Fletcher, T/O Canandaigua highway superintendent, notified us that the grant for the new street sweeper was approved. No other details are available at this time.
6. Enough work has been completed in the new storage barn to be able to utilize it this winter to keep equipment warm and out of the weather.
7. Some drainage work and drainage ditch cleaning has been completed this month.
8. Future plans include some tree trimming along the sidewalks and streets and removing some sidewalk trip hazards.
9. Normal winter time equipment maintenance and repairs are also planned.

**Standing committees:** no reports

**Special Committees:** no reports

**Unfinished Business:** none

**New business:** the zoning law provides for a review of MDO, LDO, HDO permits and refers to a fee on the fee schedule. There are no fees on the fee schedule for these reviews. The board will study the matter further for discussion at the January meeting.

**Adjournment:** The January meeting will be the fourth Wednesday, Jan. 27. Trustee Morley motioned, Trustee Conklin seconded and it was unanimously carried to adjourn the meeting at 6:15 p.m.

Respectfully submitted,

Kathleen Conradt, Clerk/treasurer