

Village of Bloomfield Board of Trustees Meeting of April 22, 2015

Present were Mayor Mark Falsone and Trustees Dan Morley, Dave Conklin, Scott Kimball, and DPW Supervisor Brian Rayburn.

Trustee Clayton Barnard was excused.

**5:30 public hearing:** annual update report for the comprehensive plan

The board waived reading the legal notice which appeared in the Daily Messenger. There were no residents in attendance and no written or verbal comments received.

The public hearing was closed at 5:45 pm. Mayor Falsone motioned, Trustee Kimball seconded and it was unanimously carried to approve the annual update report for the comprehensive plan.

**ORGANIZATIONAL MEETING:**

A. conflicts of interest: Dave Conklin declared that he is the property owner of record for 12 Main St., wherein the Village Offices are located. No other declarations were made.

B. Approvals

1. The board reviewed and approved the appointments of Ron Newell to the ZBA and Ken Martin to the planning board.
2. The board reviewed and approved the committee appointments for the 2015/16 fiscal year.
3. The board reviewed and approved the updated procurement policy and board administrative policies.
4. The board reviewed and approved the employee handbook with the following added policies: chemical hazard communication, employee safety, deferred compensation, policy disclaimer.
5. The board reviewed and approved the fee schedules for the 2015/16 fiscal year.

Trustee Conklin motioned, Trustee Kimball seconded and it was unanimously carried to approve the appointments, policies, fee schedules, and updated employee handbook and to set the organizational meeting for the fiscal year 2016/17 for April 27..

The organizational meeting was closed at 5:45 pm.

**REGULAR MONTHLY MEETING FOR APRIL**

**Minutes:** the minutes of the March meeting were accepted as submitted.

**Mayor's report:** none

**Clerk's report:**

1. Board reviewed monthly financial statements for March.
2. Abstract #11 (vouchers 347-374, HG28) was audited and approved in the following amounts: general fund \$7157.73, water fund \$18,896.50, sewer fund \$5451.48, sewer capital Fund \$9113.20 and trust and agency \$6631.76. The clerk and DPW supervisor declared that all services have been rendered and all goods have been received. Trustee Conklin motioned, Trustee Morley seconded and it was unanimously carried to pay the bills as presented.
3. Mayor Falsone motioned, Trustee Conklin seconded and it was unanimously carried to make the following transfers: in the general fund \$321 from A1990.4 Contingent and \$1041 from A1420.4 Attorney to A1910.4 in

the amount of \$121, to A5010.4 in the amount of \$1104, and to A5680.4 in the amount of \$137; and in the sewer fund \$960 from G1990.4 and \$2665 from G1910.4 to G8130.42 in the amount of \$3625.

4. Mayor Falsone motioned, Trustee Kimball seconded and it was unanimously carried to grant prior approval to pay the City of Canandaigua \$27,500 for the vacuum truck that we have in our possession, as per an approved agreement.

**CEO report:** the board did not receive a monthly report.

**Public works report:**

1. Water leaks have slowed down and some restoration has begun. Blacktop repairs will begin when material is available.
2. The town has started its water project. Village DPW will need to dedicate a significant amount of time to this project.
3. Annual water quality reports are being completed in April.
4. The sewer plant project has not really started yet so JP had a meeting with them last week to get them moving.
5. Several sewer plugs were repaired in the last month, which is typical due to the extreme winter we had.
6. Some spring clean- up has started and banners and flower carts will be placed in the community prior to Memorial Day.
7. The vac truck purchased from the City of Canandaigua has been put into service. A street sweeper is still needed.
8. The drawings for Park Place should be completed in the next week or so.
9. The CHIP's funding was approved again this year with an additional amount in extreme winter recover funds allocated to us.

**Standing committees:** no reports

**Special Committees:** Trustee Morley reported on the April 21 meeting of the comprehensive plan committee. The review of the final draft of the plan and the SEQR is planned for May 19.

**6:00 pm public hearing** – draft LL#5 to amend the sewer law.

There was no one present from the public. There were no written or phone comments concerning the proposed local law. The law was reviewed at the March meeting and the language needed clarification. Trustee Conklon motioned and Trustee Kimball seconded that Local Law #5 be adopted to amend the sewer law such that a minimum base rate will be charged during temporary water shut -offs . The roll call vote was: Trustee Morley – yes, Trustee Conklin – yes, Trustee Kimball – yes, Mayor Falsone- yes, Trustee Barnard – excused and the law was duly adopted.

**Adjournment:** The May meeting will be on the fourth Wednesday, May 27. Mayor Falsone motioned, Trustee Kimball seconded and it was unanimously carried to adjourn the meeting at 6:10 p.m.

Respectfully submitted,

Kathleen Conradt  
Clerk/treasurer

