

Regular monthly meeting of May 24, 2023

Present: Mayor Mark Falsone, Trustees: Gail Harrington, Marco Falsone, Mike Didas **Absent:** David Poole. Others present: Deputy Clerk: Carey Richards

The meeting was opened at 5:30 with the pledge to the flag.

Privilege of the floor: None

Minutes: The minutes from the April 26, 2023, meeting and Organizational meeting were approved as amended.

Mayor's report:

1. The Mayor discussed the Memorial Day celebrations and confirmed that Senator Pamela Helming will be the speaker for the ceremony.
2. Mayor also shared that the Village qualified for the NYSERDA Clean Energy Community Grant due to past efforts, including the LED streetlights and changes at the DPW. The Board recommended using the \$5000 grant to install LED lights in the new building.
3. The EBHS obtained a permit for their cars and motorcycle parade on July 29th.
4. There may be a possible disruption of service for the LED sign by the bank. The transmitting equipment requires a line of sight for it to work. The reception may not reach the new building. It's possible it might work from the DPW. It will cost \$900 to upgrade the equipment for the receiver and then \$400 for data per year.
5. ServPro cleaned the windows, walls, and floors at 44-46 Main St. After the building was cleaned, they removed the feces from the rodents that were in the building, removed and disposed of any tiles that were affected by the rodent debris, and fogged with an antimicrobial disinfectant above the ceiling. They set up scaffolds in the church to wipe the walls, they shampooed the rugs, and dusted the pews. Prior to purchasing the building, the previous owners had the animal wrangler patch up the entrance holes.
6. Brian replaced about 95% of the water supply in the new building, unhooked the old hot water heaters and put new on demand water heater in. Next, they will check the heating system.
7. We purchased the locking mailbox that will be installed out front as well as a locking drop box for the building.
8. Devante has marked out the layout for the plants in the parking area.
9. The Mayor has been investigating flooring and carpeting options for the new office. Home Depot was pricy and not helpful. Lowes had good pricing and helpful staff. Still in the process of research.
10. Jay Mitchell from the Town Board, stopped by the Mayor's home to inform him that the new water district on 444 will only have 4 users. The water district is currently illegal and if there is another problem, the Village will shut the water off. The next steps are it will go to the lawyers for a contract, inform the state, and then to the users to sign.
11. The Mayor received 3 requests from Non-Profit groups requesting the waiver of permit fees. The Historical Society, the Boy Scouts, and the Library.

Mayor Falsone made a motion, seconded by Trustee Harrington, to waive the permit fees for all 3 groups. All in favor

Clerk/Treasurer report: by Donna Wollschleger

- Trustee Harrington made a motion, seconded by Trustee Falsone, to approve the following budget transfers. All in favor.

TRANSFERS-MAY 2023

TO:		FROM:		
A1920.4	DUES	A1990.4	CONTINGENT	\$ 80.00
A5410.4	SIDEWALKS	A5680.4	CDL TESTING	\$ 435.00
A1940.4	LAND PURCHASE	A1640.4	GARAGE	\$ 3,660.00
A1420.4	ATTORNEY	A8540.4	DRAINAGE	\$ 10,000.00
A1420.4	ATTORNEY	A8510.4	CONTRACTUAL	\$ 3,090.00
A1620.42	TELEPHONE	A1640.4	GARAGE	\$ 700.00
A5510.2	EQUIPMENT	A5110.4	HIGHWAY	\$ 11,610.00
F8340.4R	CONTRACTUAL	F8320.2	EQUIPMENT	\$ 4,983.10
F8320.4	CONTRACTUAL	F8340.4	CONTRACTUAL	\$ 1,868.00
F8320.4	CONTRACTUAL	F8310.1	CONTRACTUAL	\$ 3,000.00
F8320.4	CONTRACTUAL	F8320.1	CONTRACTUAL	\$ 4,838.00
G8110.2	EQUIPMENT	G8110.4	CONTRACTUAL	\$ 1,000.00
G8130.4	CONTRACTUAL	G8110.4	CONTRACTUAL	\$ 6,000.00
G8130.4	CONTRACTUAL	G8130.42	UTILITIES	\$ 6,000.00

- Abstract #12 (vouchers 367-394, TA 29) was audited and approved in the following amounts: general fund \$80,753.91; water fund \$80,260.95; sewer fund \$3,940.81; HB (ARPA) fund \$205,771.86 and TA \$99.00. The clerk and DPW supervisor (prior to meeting) declared that all services have been rendered and all goods have been received. Trustee Harrington motioned, seconded by Trustee Falsone, and it was unanimously carried to pay the bills as presented.
- The treasurer reports for April were submitted for review and discussion.
- General Fund discussion on possible fund balances.

Mayor Falsone made a motion, seconded by Trustee Harrington, to put \$60,000 from General Fund balance in the Building Reserve Fund at year end. All in favor.

- Water Fund will let any remainder fall to fund balance because we appropriated money out of fund balance this year for the water project.
- Sewer Fund- We budgeted to use \$30,000 FB this year. We will use as much as necessary.
- Sales tax revenue- We received \$115,154 for the 1st quarter. This is up 5.5% to last year. We received \$486,075 total for the year.
- Donna created the budget in the HB Capital Account for the water project. This includes Finline Pipeline and MRB.
- Clothing came in and has been handed out. The logos were not up to Donna's standard as far as location goes on the fleece, polos, and sweatshirts, so she worked with the Company, and they are reprinting all the items affected for free.

10. NYCLASS YTD end of April \$51,678.
11. Village Taxes will be going out by month end.

CEO report: by Kim Rayburn

1. The April report and yearly drive around report were submitted for review.

Public works report: By Brian Rayburn

Water:

1. Two large bores, most of the water main installation, and one tie in have been completed on the water project. Brian expects them to be done with most of the work in June.
2. The water tap at Duvall Farms was completed this month.
3. There was one large water main break in Canandaigua last week that affected the town's WD#2. This has been repaired.

Sewer and WWTP:

1. Smoke testing for the I&I project will start in June.
2. The UV system at the WWTP is online for the summer season.
3. There was one very large sewer plug in May in a field north of Meadowview Lane. Getting to the area caused some logistical problems due to the extreme wet and mud, however the plug has been repaired.

Streets and Equipment:

1. Oil and stone for Oakmount Avenue is scheduled for Tuesday of this week.
2. Street striping should be done anytime, the crews are working through the area.
3. Carts and planting will be done this week.
4. Most of the brush pick up has been completed.
5. Dan and Brian have a sewer conference through Wednesday of this week. They will pick up the new van in Utica on the way back from the conference.
6. Most of the spring street sweeping has been completed. They will sweep the parade route again at the end of this week.

Miscellaneous:

1. The DPW has completed some drainage work in the drainage easement area on Meadowview Lane this month to eliminate some flooding issues to one property owner.
2. Approximately 95% of the water system in the new Hall was replaced this month. Work will continue there as time permits.
3. The stamped concrete for the business district is scheduled. Brian believes it may be completed in June.
4. Some of the DPW staff members have some unused vacation time from the past year. Using vacation time has been difficult this year due to being a person short for many months, schooling, and workload issues. They would like to request permission to carry over any remaining vacation time as we have done several times in the past.

Discussion was held regarding the unused vacation days, and it was agreed that due to being down one person for much of the year, and the workload of the recent projects, they can carry their vacation over for this year. **The handbook will be updated to reflect in the future that a maximum of 5 days will be allowed to be carried over in the future.**

Village Engineer: none

Standing committees: none

Special Committees: none

Unfinished Business: none

New Business: none

Adjournment: The June meeting will be Wednesday, June 28th, 2023. Mayor Falsone motioned, Trustee Didas seconded, and it was unanimously carried to adjourn the meeting at 6:06 p.m.

Respectfully submitted,

Carey Richards
Deputy Clerk